HSBC Mastercard[®] Commercial Credit Card

Activating and managing your card on HSBC HK Business Express mobile app

User guide





Activate your credit card



Log on to HSBC HK Business Express mobile app, then click "More".

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Select "Card Services".



Select the credit card you want to activate.

Enter your card details for authentication, then click "Confirm".



Select "Activate card".



Your credit card has been activated.

Manage your credit card



Log on to HSBC HK Business Express mobile app, then click "More".

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Select "Card Services".



Select "Manage credit cards".



Choose the card you want to manage on the "Manage credit cards" page.



You will be directed to a landing page to manage your chosen card.

For sole proprietorship, limited company with single director, or partnership with single partner:

Temporarily block your card



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Click "Confirm".



A confirmation message wil be shown upon successful completion of the above steps.

The status of your card will be updated and it will also be shown on the "Manage credit cards" page.

For sole proprietorship, limited company with single director, or partnership with single partner:

Unblock your card



Go to "Manage credit cards" and select the card you want to unblock.



Confirm by clicking "Unblock card".



Click "Unblock this card".



A confirmation message will be shown upon successful completion of the above steps.

For sole proprietorship, limited company with single director, or partnership with single partner: Enable and set a monthly spending limit for online payments



Select a card, then click "Online payments".

	Authentication	×
Please confi for online pa	rm your new monthly sp syments.	ending limit
Please enter Mobile Secur registered bio	the 6-digit PIN you set up rity Key activation proces ometric to complete the v	o during the s or verification.
Enter your M	lobile Security Key PIN	
Enter your M	obile Security Key PIN	
	Confirm	

Confirm your changes by entering your Mobile Security Key PIN or using biometric authentication.



Enable "Online payments" then enter the monthly spending limit for online payments. Click "Set limit" to confirm changes.

Your monthly spending limit for online payments has been set successfully		
payments has been set successfully.		
HSBC Wor Business Masterca		
CHAN H* Y*		
•••• •••• 337		
HKD 5,000.0		

A confirmation message will be shown upon successful authentication.

For sole proprietorship, limited company with single director, or partnership with single partner:

Disable online payments



Select a card, then click "Online payments". Toggle the button to disable "Online payments".

Authentication	×
Please confirm your new monthly s limit for online payments.	pending
Please enter the 6-digit PIN you set u the Mobile Security Key activation pr registered biometric to complete the verification.	p during ocess or
Enter your Mobile Security Key PIN	
Enter your Mobile Security Key PIN	
Confirm	
දුටු Face ID	



Click "Confirm".



Confirm your changes by entering your Mobile Security Key PIN or using biometric authentication.

A confirmation message will be shown upon successful authentication.

For other company structures: Temporarily block your card

2

Block Card

Confirm to block this card?

•••• •••• •••• 3378

CHAN H* Y***

This action will temporarily block your credit card. If your card has been lost or stolen, please call us immediately on 852 2748 8288.

· Your credit card will be temporarily blocked.

 All credit card transactions, including mobile payment transactions, contactless payments, ATM withdrawals and digital wallet payments, will be declined.

Transactions that don't require authorisation from
 Confirm

Cancel

Click "Confirm".



Go to "Manage credit cards" and select the card you want to block temporarily, then click "Block card".



A confirmation message will be shown upon successful completion of the above steps.

The status of your card will be updated and it will also be shown on the "Manage credit cards" page.



A reminder message will be prompted that, given the company structure, the card cannot be unblocked instantly on the app after this action.

For other company structures:

Unblock your card

Block Card		Lass and Torone
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To unblock your card, please download the 'Business Gard Programme Amendment Form' from the Form Download Centre on the HSBC Commercial Banking	anni, ear de gas Tami ant ferenza Deprese Manineg Gain	NUN Contidentionationationation
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OK	Corven	- 862 2748 8236

As your company involves multiple directors or partners, this message will be prompted if you try unblocking a card on the mobile app.

3

Download the "Business Card Programme Amendment" from the Forms Download Centre on the HSBC Commercial Banking website.

Terminate Business Card I	Programme Delete Existing Cardholder(s)	Temporarily Block Card Unblock Card
Name in English (please underline surname)	1 Mr Mrs Miss Ms	2 Mr Mrs Miss Ms
*Business Card/ Hong Kong Identity Card/ Passport Number		
Reasons for Cancellation (for Business Card Programme termination/ Cardholder deletion)	No annual fee waiver Using other cards from HS Credit limit is too low Using cards from another Not satisfied with the Bank's service Others (plet)	BBC Change cardholder/Employee leaving company bank Rewards/Usage programme not attractive <i>ase specify</i>):

Complete the form with the instruction to "Unblock Card".

After the request is processed, the user can unblock card on the mobile app in the future.



Go to "Manage credit cards" and select the card you want to unblock.



Confirm by clicking "Unblock card".



Click "Unblock this card".



A confirmation message will be shown upon successful completion of the above steps.

if you try setting a monthly spending limit for online payments on the mobile app.

Enable and set a monthly spending limit for online payments

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To set limit, please download and complete the form from HSBC Commercial Banking website Form Download Center. For business card please download the 'Business Card	E la a a attende de la facta d	Extens income facing Figure income and gaps are supported in the income of the set state of the set
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		PC103 Information alout your functions Cost contension, 4527, 428400
Once we have processed your request, you will be able to change the monthly spending limit via HSBC HK Business Express mobile	Call us on	Apply unless for HBIC Business Mariness (2) - Apply unless for HBIC Business Card >
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ок	The particular and the area of	Call us on
s your company involves	Download the "Business Card Prograr Forms Download Centre on the HSBC	nme Amendment" from the Commercial Banking website

Revise Existing Cardhold	er(s) Credit Limit		
Name in English (please underline surname)	1 Mr Mrs Miss Ms	2 Mr Mrs Miss Ms	
Card Number			
	Note: Minimum Credit Limit: HKD / RMB10,000 per cardl	nolder.	
New Credit Limit	HKD / RMB	HKD / RMB	
Monthly Online Sponding	Note: Monthly Online Spending Limit cannot be set higher than the credit limit on your card.		
Limit	HKD / RMB	HKD / RMB	

Complete the form with the instruction to set "Monthly Online Spending Limit".



After the request is processed, the user can set monthly spending limit for online payments on the mobile app in the future.



Select a card then, click "Online payments".

Authentication X
Please confirm your new monthly spending limit for online payments.
Please enter the 6-digit PIN you set up during the Mobile Security Key activation process or registered biometric to complete the verification.
Enter your Mobile Security Key PIN
Enter your Mobile Security Key PIN
Confirm

Confirm your changes by entering your Mobile Security Key PIN or using biometric authentication.



Enable "Online payments" then enter the monthly spending limit for online payments. Click "Set limit" to confirm changes.

Your monthly spending limit for online		
payments has been s	set successfully.	
Card type	HSBC Wor Business Masterca	
Cardholder	CHAN H* Y*	
Card number	**** **** 337	
Monthly spending limit for online payments	HKD 5,000.0	

A confirmation message will be shown upon successful authentication.

For other company structures:

Disable online payments



Select a card, then click "Online payments". Toggle the button to disable "Online payments".

Aut	thentication	×
Please confirm you limit for online pay	ur new monthly s ments.	pending
Please enter the 6- the Mobile Security registered biometri verification.	digit PIN you set u / Key activation pr c to complete the	ip during ocess or
Enter your Mobile \$	Security Key PIN	
Enter your Mobile S	ecurity Key PIN	
	Confirm	
<u></u>	Face ID	



Click "Confirm".

Your monthly spending limit for onlin payments has been set successfully.		
Card type	HSBC Platinum Busine Masterca	
Cardholder	SHUTA G****	
Card number	**** **** **** 76	
online payments	HKD 0.	

Confirm your changes by entering your Mobile Security Key PIN or using biometric authentication.

A confirmation message will be shown upon successful authentication.

Reminder: "To borrow or not to borrow? Borrow only if you can repay!"

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