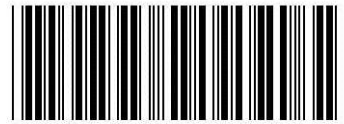To 致： **The Hongkong and Shanghai Banking Corporation Limited**
香港上海滙豐銀行有限公司

Automatic Payments Centre, Payment Services: 匯款服務，自動轉賬中心：
P O Box 72677, Kowloon Central Post Office, Kowloon, Hong Kong
九龍中央郵政局郵政信箱 72677 號

AUTOPAY SERVICES APPLICATION FORM
(For Non-Personal Customer) 「自動轉賬」服務申請表（非個人客戶）

Date 日期	day 日 / month 月 / year 年

Note 注意：
1. Please complete in **Block Letters** and tick where applicable. 請用正楷填寫，並在適當的地方加上剔號。
2. If you are our existing autoPay customer, please complete Sections I, V and the area required to be changed.
   如更改「自動轉賬」服務資料，只需填寫 I、V 及需要更改的部分。
3. Only single currency transactions offered for autoPay services, i.e. debit and credit accounts should be in the same currency.
   自動轉賬只提供單一貨幣轉賬，即支賬戶口必需與收款戶口的貨幣相同。
4. *Only applicable for HKD autoPay. 只適用於港幣的自動轉賬。

I/We hold a business current account with you and wish to use your Bank's autoPay services with details listed below:
本人（等）/ 本公司在貴行開有商業往來戶口，擬採用貴行的「自動轉賬」服務，資料如下。

I. Company Details 公司資料

Account Name *(In English)* 戶口名稱（以英文填寫）	Account No. 戶口號碼

Account Type *(for Business Integrated Account only)* 戶口類別（只適用於商業綜合戶口） | Nature of Business 業務性質

☐ HKD Current Account   ☐ HKD Savings Account   ☐ RMB Savings Account
港幣往來戶口   港幣儲蓄戶口   人民幣儲蓄戶口

Contact Telephone No. 聯絡電話號碼	Contact Person Name 聯絡人姓名

Addressee *(In English) (For delivery of autoPay related documents)* 收件人（以英文填寫）（用作郵遞自動轉賬文件）
Note 注意： If blank, Contact Person will be used as Addressee. 如無填寫，將會以聯絡人作為收件人辦理。

Address *(In English)* 地址（以英文填寫）
Note 注意： If blank, same correspondence address for statement will be used. 如無填寫，將會以戶口結單的通訊地址辦理。

II. Type of autoPay Services Required 所需要的「自動轉賬」服務

☐ autoPay-out (payments) 「自動支賬」   ☐ autoPay-in (collections) 「自動入賬」

autoPay Instruction Input Medium 「自動轉賬」指示輸入方式

Select one of the e-channels 選擇任何一個電子渠道

☐ HSBC Connect   [HSBC Connect ID]   ☐ HSBC*net* 滙豐*財資網*   [HSBC*net* ID]   ☐ *Others 其他

☐ Business Internet Banking 商務「網上理財」服務
Note 注意： Please separately complete Business Internet Banking Service Enrolment Form or Amendment Request Form to setup the daily transaction limit. These forms are available at 請另填寫商務「網上理財」服務登記或更改表格以便設立您的每日交易限額。可於下列網址下載表格
http://www.commercial.hsbc.com.hk/1/2/commercial/customer-service/form-download-centre

autoPay Instruction Details 「自動轉賬」指示資料

HKD Account No. for debiting service charge 支取手續費的港幣戶口號碼
Note 注意： Please fill in this field for RMB autoPay Application. If leave blank for HKD autoPay Application, account of original entry will be debited.
如閣下申請人民幣自動轉賬，此欄必需填寫。如閣下申請港幣自動轉賬並無填寫此欄，有關款項將支取自原紀錄的戶口號碼。

*Transaction Reversal to be made to account number 交易沖銷入戶口號碼
Note 注意： If blank, account of original entry will be reversed.
如無填寫戶口號碼，有關款項將沖銷入原紀錄戶口號碼。

Payment Code Description *(Maximum 12 Characters)* 「自動轉賬」代號指示概說（不可超過 12 個字）	Type of autoPay 「自動轉賬」類別（✓）		**For Bank Use Only** 銀行專用		
	autoPay-out 支賬	autoPay-in 入賬	Payment Code	CIF Reference Number	SAV Reference Number

Note 注意： Charges will be levied for each additional payment code exceeding maximum 4 free payment codes for autoPay-in/auto Pay-out service respectively. 「自動入賬」及「自動支賬」的首四個「自動轉賬」代號分別不用收費，其餘增設的每個代號將收取手續費。

II. Type of autoPay Services Required (Continued) 所需要的「自動轉賬」服務（續）

For HKD autoPay-out Service Only 只適用於港幣「自動支賬」服務

Approximate Monthly Initial Payment Amount *(Must be completed for Bank's reference)* 每月付賬金額（約數）（必需填寫以用作銀行紀錄） *Note 注意 : If blank, the Monthly Initial Payment Amount will be set as "HKD100,000". 如無填寫，每月付賬金額將會設立為「港幣 100,000」。*	autoPay Statistics Report Required 「自動轉賬」統計報告表 *Note 注意 : If blank, report ending on "31/03" yearly will be accumulated. 如無填寫，統計報告表將於每年三月三十一日終結。* ☐ No 不需要　　☐ Yes 需要 *Select (✓) Report Ending Date* 選擇 (✓) 報表終結日期 ☐ 31/03　　**and/or**　　☐ 31/12 　三月三十一日　　**及 / 或**　　十二月三十一日

For HKD autoPay-in Service Only 只適用於港幣「自動入賬」服務

Do you agree to post your company's name in HSBC Personal Internet Banking, HSBC Business Internet Banking, Hang Seng Personal e-Banking and Hang Seng Business e-Banking? 閣下是否同意在滙豐個人網上理財、滙豐商務「網上理財」、恒生個人 e-Banking 和恒生商業 e-Banking 列出貴公司的名稱嗎？

☐ Yes 同意

Please list all your autoPay collection account details **in both Chinese and English**. Each payment type must refer to only one account number:
請以**中文及英文**列出所有自動轉賬賬戶資料。每個付賬類別只能引用一個戶口號碼：

Company Name 公司名稱	Account Number 戶口號碼	Payment Type 付賬類別	Debtor Reference 付款人編號
English: Maximum 90 characters. **Example: Hong Kong Sample Limited** *中文：不超過三十個字。* **例如：香港樣品有限公司**	**001-123456-001**	*English: Maximum 45 characters.* **Monthly Service Fee** *中文：不超過十五個字。* **服務月費**	*English: Maximum 45 characters.* **Customer Number** *中文：不超過十五個字。* **客戶號碼**
English: Maximum 90 characters. *中文：不超過三十個字。*		*English: Maximum 45 characters.* *中文：不超過十五個字。*	*English: Maximum 45 characters.* *中文：不超過十五個字。*
English: Maximum 90 characters. *中文：不超過三十個字。*		*English: Maximum 45 characters.* *中文：不超過十五個字。*	*English: Maximum 45 characters.* *中文：不超過十五個字。*

☐ No 不同意

Note 注意 :
1. Posting in Hang Seng Personal e-Banking and Hang Seng Business e-Banking is subject to Hang Seng's Bank decision.
   列在恒生個人 e-Banking 和恒生商業 e-Banking 將由恒生銀行作出決定。
2. The time required for listing the above information on HSBC Personal Internet Banking, HSBC Business Internet Banking, Hang Seng Personal e-Banking and Hang Seng Business e-Banking is subject to the Bank's schedule. Charges will be levied for posting/amending/deleting the record in HSBC Business Internet Banking, Hang Seng Personal e-Banking and Hang Seng Business e-Banking.
   本行將會根據已定時間表安排上述資料在滙豐個人網上理財、滙豐商務「網上理財」、恒生個人 e-Banking 和恒生商業 e-Banking 上列出。列在 / 修改 / 刪除在滙豐商務「網上理財」、恒生個人 e-Banking 和恒生商業 e-Banking 的記錄，將收取手續費。

Report Format 報告表格式

Format of Electronic Payment Report / Electronic Collection Report Transaction Details 電子支賬報告表 / 電子入賬報告表細節形式
Note 注意 : Please select one option only. If blank, summary report will be provided. 只可選擇一項，如無填寫，將會編印簡略報表。

☐ Full and to be printed in the order of 詳盡細節編印次序為　　　　　　　　☐ Summary 簡略

　☐ Particulars　　☐ Account Name　　☐ Account Number
　　摘要　　　　　　戶口名稱　　　　　戶口號碼

III. Select Autopay Report Delivery Method 選擇「自動轉賬」報告表交付方式

For autoPay-out (payments) Service Only 只適用於「自動支賬」服務				
Payment Code 「自動轉賬」代號 [If blank, selected delivery method(s) will apply to all payment codes. 如無填寫，所有代號的報告表將會以所選擇的方式交付。]	**Report Name** 報告表名稱	**Select (✓) Report Delivery Method** 選擇 (✓) 報告表交付方式 (If blank, report will be delivered to your selected input channel. 如無填寫，報告表將根據閣下所選的指示輸入方式送出。)		
		Retrieving the reports via these online channels is free 於網上擷取報告是不會另行收費		
		HSBC*net* 滙豐財資網	**HSBC Connect**	**Business Internet Banking** 商務「網上理財」
		Please ensure these electronic banking channels have been setup correspondingly. 請確保這些電子銀行渠道已經相應地設立。		Please complete separately Business Internet Banking Service Enrolment Form or Amendment Request Form. These forms are available at 請另填寫商務「網上理財」服務登記或更改表格。可於下列網址下載表格 http://www.business.hsbc.com.hk/en-gb/form-download-centre
	Autopay Electronic Payment Report 自動轉賬電子支賬報告表			
	Autopay Credit Return Report 自動轉賬支款退款報告表 (Important report, please select at least one method. Report to be printed on the 1st to 3rd Working Day after Value Day. 這是重要的報告表，請選擇最少一個交付方式。報告表於過數日後第一至第三個工作天編印。)			
	*Autopay Statistics Report *自動轉賬統計報告表 (Applicable only for company already applied for the report 如貴公司已申請這報告表，方可選擇交付方式) *Note* 注意： *Only applicable for HKD autoPay.* 只適用於港幣的自動轉賬。			
Note 注意： For instructions submitted through channels other than HSBCnet / HSBC Connect / Business Internet Banking, hardcopy report will be delivered by post/courier with charges levied. 如透過滙豐財資網 / HSBC Connect / 商務「網上理財」以外方式提交指示，每份書面形式報告表將以郵遞 / 快遞方式發送並收取手續費。				

For autoPay-in (collections) Service Only 只適用於「自動入賬」服務				
Payment Code 「自動轉賬」代號 [If blank, selected delivery method(s) will apply to all payment codes. 如無填寫，所有代號的報告表將會以所選擇的方式交付。]	**Report Name** 報告表名稱	**Select (✓) Report Delivery Method** 選擇 (✓) 報告表交付方式 (If blank, report will be delivered to your selected input channel. 如無填寫，報告表將根據閣下所選的指示輸入方式送出。)		
		Retrieving the reports via these online channels is free 於網上擷取報告是不會另行收費		
		HSBC*net* 滙豐財資網	**HSBC Connect**	**Business Internet Banking** 商務「網上理財」
		Please ensure these electronic banking channels have been setup correspondingly. 請確保這些電子銀行渠道已經相應地設立。		Please complete separately Business Internet Banking Service Enrolment Form or Amendment Request Form. These forms are available at 請另填寫商務「網上理財」服務登記或更改表格。可於下列網址下載表格 http://www.business.hsbc.com.hk/en-gb/form-download-centre
	Autopay Electronic Collection Report 自動轉賬電子入賬報告表			
	Autopay Debit Return Report 自動轉賬收款退款報告表 (Important report, please select at least one method. Report to be printed on the 1st to 2nd Working Day after Value Day. 這是重要的報告表，請選擇最少一個交付方式。報告表於過數日後第一至第二個工作天編印。)			
Not Applicable 不適用	Autopay DDA Confirmation Report 自動轉賬直接付款授權確認報告表			
	Autopay DDA Change Report 自動轉賬更改直接付款授權報告表			
	Autopay Simplified DDA Confirmation Report 自動轉賬簡化直接付款授權確認報告表			
Note 注意： For instructions submitted through channels other than HSBCnet / HSBC Connect / Business Internet Banking, hardcopy report will be delivered by post/courier with charges levied. 如透過滙豐財資網 / HSBC Connect / 商務「網上理財」以外方式提交指示，每份書面形式報告表將以郵遞 / 快遞方式發送並收取手續費。				

IV. Certified Extract of Resolutions (For Limited Company/Society/Trade Union/Club or Association)
經核實決議的摘錄（適用於有限公司 / 社團 / 工會 / 會社 / 協會）

"Now be it resolved that the autoPay Services Application Form, including all details set out and/or completed and the relevant terms and conditions annexed, all of which are tabled at the Meeting, be and are hereby approved and accepted in all respects and that *[the person(s) whose name and signature appear in Section V below]* be and is/are hereby authorised to sign the autoPay Services Application Form for and on behalf of the applicant company."

I certify the foregoing to be a true extract of the Board Minutes/Resolutions as entered into the minute book of the applicant company duly passed at a meeting of the board of directors or the governing body (as the case may be) of the applicant company in accordance with the Articles of Association or other

constitutional documents (as the case may be) of the applicant company held at _____ *(Venue of Meeting)*

_____ on *(Date of Meeting)* .

「謹此依據董事會決議，全盤通過並接納此已提交董事會考慮的「自動轉賬」服務申請表，包括在內詳列及 / 或填寫的資料，以及所附列的有關條款及細則。 *[在第 V 部分聲明的 授權簽署人（等）]* 謹此獲授權代表本申請公司簽署此「自動轉賬」服務申請表。」

本人確認上述乃屬已載於本申請公司的會議紀錄冊，並於 _____ *（會議日期）* 依據組織大綱或其他公司組織文件（視情況而定）在

（會議地點） _____ 舉行的董事會或公司管理組織會議（視情況而定）獲正式通過的會議紀錄的真實摘錄。

S.V.

X

Director's Signature *(Chairman of the Meeting)* 董事簽署（會議主席）

Full name in **Block Letters** 全名以正楷填寫：　　　　　　　　　　　　　　　　Date 日期：

V. Declaration 聲明

I/We have read and agree to be bound by the Terms and Conditions for autoPay Services.
本人（等） / 本公司已閱讀自動轉賬服務條款及條件並同意受其約束。

X

Authorised Signature with Chop (if applicable)
授權簽署及蓋章（如適用）

Full name in **Block Letters** ▼
全名以正楷填寫

X

Authorised Signature with Chop (if applicable)
授權簽署及蓋章（如適用）

Full name in **Block Letters** ▼
全名以正楷填寫

X

Authorised Signature with Chop (if applicable)
授權簽署及蓋章（如適用）

Full name in **Block Letters** ▼
全名以正楷填寫

For Bank Use Only 銀行專用		
Classification Code	Charges Pointer	Package Release Date
Signature Verification	Entered by	Approved by

The Hongkong and Shanghai Banking Corporation Limited

TERMS AND CONDITIONS FOR AUTOPAY SERVICES

In consideration of The Hongkong and Shanghai Banking Corporation Limited (the "Bank") agreeing at the request of the Customer:

(i) to accept and act upon instructions or information from the Customer by or via one or more of the following channels:

  - in the form of machine readable input (e.g. CD-ROM); and/or

  - in the form of electronic files which have been prepared by the Customer for direct input; and/or

  - online transmission from or via HSBCnet, HSBC Connect, Business Internet Banking and/or other Internet channels or online submission facilities whether provided by the Bank or by a third party as may be accepted by the Bank **(collectively, the "Input")** to effect payments from the Customer's account(s) and/or to debit or arrange the debiting of accounts with amounts which the Customer advises are due to him/her and to transfer such amounts to the Customer's account(s) through the autoPay system;

(ii) to provide the Customer with the Machine Readable Input Software Programme **(the "MRI")** by way of CD-ROM or other means containing the MRI including any revisions, supplements or replacements thereto to facilitate the Customer's preparation of the Input,

(together the "autoPay Services").

The Customer hereby acknowledges, accepts, agrees and undertakes as follows:

1. The MRI programme and any rights relating thereto is and shall remain at all times the sole property of the Bank and the Customer shall:

  1.1 acquire no title or any rights whatsoever in relation to the MRI except that the Customer may use the MRI as expressly provided herein.

  1.2 keep the MRI safe in the Customer's custody and restrict access to those of the Customer's officers or employees who need to use it and shall comply with this clause 1.

  1.3 not allow the MRI (or any part thereof) to be used without the permission of the Bank for any purpose other than the preparation of Input in any place other than the Hong Kong Special Administrative Region.

  1.4 not allow the MRI (or any part thereof) to be copied, reproduced, amended, modified, reverse assembled, reverse compiled or disclosed to any unauthorised person in any manner without the consent of the Bank.

  1.5 use the MRI only in accordance with any manuals or guides issued by the Bank in relation to the MRI and adopt updates, revisions, supplements and replacements as and when provided by the Bank.

  1.6 return the MRI (and any reproductions or copies thereof) to the Bank unconditionally and immediately on the request of the Bank.

  1.7 report any damage to or loss, theft or unauthorised access to or use of the MRI (or any part thereof) to the Bank immediately.

2. The Bank is entitled to act on any Input by reference to a bank identification or account number only, whether or not the name of an account holder / beneficiary is provided.   The Bank shall be under no obligation to check that the name of any account holder / beneficiary (as provided in the Input) is identical to the name of any account holder according to its records and confirms that a transfer to or from (as the case may be) an account having the same bank identification or account number as that given in the Input shall constitute good and complete compliance by the Bank with the Input.

3. The Customer is solely responsible for the accuracy and completeness of any Input prepared or arranged by the Customer and that the Bank shall be under no obligation to check or verify the same and that the Bank accepts no responsibility or liability in respect thereof.

4. The Customer is responsible for ensuring the security of its own computing and communication equipment in accordance with good computer practice and that the Bank accepts no responsibility or liability thereof.

5. The Customer accepts that Input sent to the Bank via online transmission cannot be guaranteed to be secure or error free as they can be intercepted, corrupted, lost, arrive late or contain viruses.   The Customer acknowledges and accepts that the Bank does not have any liability for any errors or omissions in, or late or failure of arrival or receipt of, any Input via online transmission.

6. The Customer accepts that the Bank is not responsible and does not accept any liability for any error or omission in, or loss or late or failure of arrival of, any Input delivered to the Bank via or from any online submission facility or other Internet channels not provided by the Bank.

7. The Customer warrants and represents to the Bank that any Input will be virus-free and accepts that the Bank shall have no responsibility or liability for any delay or inability to process the Input as a result of any virus.

8. The Bank shall act on any Input on the value date specified but shall not be liable for any loss, damage or expense or consequential loss, damage or expense suffered by the Customer by virtue of any delay in acting on any Input, or for any inability to act as a result of any Input being unclear or incomplete, or the Customer having failed to submit the Input by the cut-off time specified by the Bank from time to time.   If the value date is a day which is not a business day, the next business day after such day will be treated as the value date.   The reference to "business day" means a day, other than a Saturday, Sunday or public holiday, on which banks are open for general business in Hong Kong.

9. The Bank will act on any Input before opening of business on the value date specified in the Input.   The Bank is not obliged to but may act on any Input if, at that time, any credit balance standing to the account to be debited is insufficient or if the overdraft created or increased by any payment will exceed the amount acceptable to the Bank.   The Bank is not responsible or liable for any delay or refusal to act on any Input in such circumstances and the Customer is liable for any resulting overdraft or amount owed to the Bank as a result of the Bank acting on any Input in such circumstances.

10. The Bank shall not be obliged to accept any cancellation or variation of any Input.

11. The Customer represents and warrants that all necessary arrangements have been made in respect of any autoPay collections and that the Bank may admit, compromise or reject any claim made against the Bank by any account holder whose account is debited as a result of any collection and may debit the Customer's account(s) with the Bank with the amount of any claim admitted or compromised as the Bank shall in its absolute discretion decide.

12. The Customer represents and warrants that the Customer has obtained all necessary consents from any account holders / beneficiaries for any transfer or release of personal data to the Bank in order for the Bank to provide the autoPay Services.

13. The Customer shall indemnify and keep the Bank indemnified of and hold the Bank harmless against any actions, proceedings, liabilities, claims, losses, damages, costs and expenses howsoever arising directly or indirectly out of or in connection with the Bank accepting and acting upon any Input or with any breach by the Customer of any term, representation or warranty herein or in any terms and conditions applicable to the services referred to in paragraph 14 below.

14. The terms and conditions herein are without prejudice and in addition to any terms and conditions contained in any other documents which the Customer has entered into or will be entering into regarding the autoPay Services, the Bank's HSBCnet, HSBC Connect and/or Business Internet Banking service.   The Customer understands that in case of transmission of Input via HSBCnet, HSBC Connect or Business Internet Banking, the Customer must subscribe for the HSBCnet, HSBC Connect or Business Internet Banking service on the terms and conditions applicable thereto but that all the terms and conditions herein apply accordingly.

15. The Customer hereby authorises the Bank to debit its account with any charges in respect of the autoPay Services in accordance with the rates published by the Bank from time to time.

16. The Bank may terminate any of the autoPay Services at any time by seven days' notice in writing to the Customer and that the Bank may suspend or withdraw at any time any of the autoPay Services or part thereof.   If the autoPay Services is not used for three years, the Bank may delete records on file without notice to the Customer.

17. The Bank may revise these terms and conditions at any time on 30 days' prior notice to the Customer which may be given by display, advertisement or any other means as the Bank shall think fit and shall be binding on the Customer if the Customer continues to use the autoPay Services.

18. The Customer agrees that the person(s) from time to time authorised by the Customer to operate the Customer's account mentioned in the application form for the autoPay Services pursuant to the account mandate in respect thereof from time to time given to the Bank is/are authorised to give the Bank instructions on the Customer's behalf for the implementation of the autoPay Services.

19. Any notice required to be given by the Bank to the Customer under these terms and conditions may be given by:

    19.1   sending it by post to the last recorded address of the Customer; or

    19.2   sending it by electronic mail to the electronic mail address supplied by the Customer; or

    19.3   such other means as the Bank shall think fit.

20. Where a notice is sent by post and the letter containing the notice was properly addressed, prepaid and put in the post, such notice shall be deemed to have been given two days after the letter was put in the post.   Where a notice is sent by electronic mail, the notice shall be deemed to have been given at the time that it was sent.

21. These terms and conditions are governed by and shall be construed in accordance with the laws of the Hong Kong SAR.   No person other than the Customer and the Bank will have any right under the Contracts (Rights of Third Parties) Ordinance to enforce or enjoy the benefit of any of the provisions of these Terms and Conditions.

22. The English version of these Terms and Conditions shall prevail wherever there is a discrepancy between the English version and the Chinese version.

香港上海滙豐銀行有限公司

自動轉賬服務條款及條件

鑑於香港上海滙豐銀行有限公司（下稱「銀行」）同意應客戶的要求

(i)　接受及執行客戶使用下列一項或多項渠道

- 機器可讀輸入（如光碟），及／或
- 電子檔案直接輸入，及／或
- 透過 HSBCnet、HSBC Connect、商務「網上理財」及／或其他互聯網渠道或由銀行或銀行所認可的其他機構提供的線上傳輸設備而進行線上傳輸

遞交的指示或資料（**統稱「所述輸入」**）以透過自動轉賬系統從客戶的戶口付款及／或由某些戶口支取或安排支取客戶通知謂屬應付予客戶的金額，並將該等金額進誌客戶的戶口；

(ii)　向客戶提供載有軟件程式（包括其任何修訂、補充或更換）的光碟或其他方式的「機器可讀輸入」軟件（**MRI 軟件**），以便客戶編製所述輸入，

（統稱「自動轉賬」服務）。

客戶現特此承認、接受、同意及保證如下：

1.　MRI 軟件中所載程式及與之有關的權利屬於，且在任何時候均屬於銀行獨有的財產，客戶：

　　1.1　不會獲取與 MRI 軟件有關的所有權或任何權利，惟客戶可按本條款及條件的明文規定使用 MRI 軟件；

　　1.2　應安全保管 MRI 軟件，只讓需要使用 MRI 軟件的客戶屬下高級人員或僱員接觸 MRI 軟件，並且該等高級人員或僱員須遵守本第 1 條的規定；

　　1.3　未經銀行允許，不得容許 MRI 軟件（或其任何部分）用於編製所述輸入以外的任何其他用途，及不得容許在香港特別行政區以外任何地方使用 MRI 軟件（或其任何部分）；

　　1.4　未經銀行同意，不可容許以任何方式對 MRI 軟件（或其任何部分）加以複印、複製、修訂、修改、倒序組裝、倒序匯編或向未經授權的人士披露；

　　1.5　只會按照銀行發出的 MRI 軟件使用手冊或指南使用 MRI 軟件，並在銀行提供更新、修訂、補充及更換時，採用該等更新、修訂、補充及更換的軟件；

　　1.6　在銀行要求時立即將 MRI 軟件（及其任何複製或副本）無條件退還銀行；

　　1.7　遇有 MRI 軟件（或其任何部分）損壞或遺失、被竊或未經授權接觸或使用的情況，須立即報告銀行。

2.　無論是否提供戶口持有人／收款人的姓名，銀行有權僅參照收款人的銀行識別代號或戶口號碼處理所述輸入。銀行並無責任核對依照所述輸入提供的任何戶口持有人／收款人的姓名是否與銀行記錄內的戶口持有人姓名相同，並確認如所作轉賬（收款或付款）的戶口號碼與所述輸入提供的銀行識別代號或戶口號碼相同，該等轉賬即等同銀行已經妥善及完全遵行所述輸入。

3.　客戶對任何由客戶輸入或安排的所述輸入是否準確及完整負全部責任，銀行毋須核對或核證所述輸入是否準確及毋須對此承擔責任或法律責任。

4.　客戶負責按照良好的電腦應用守則，確保其電腦及通訊器材的保安，銀行毋須對此承擔責任或法律責任。

5.　客戶接納以線上傳輸方式遞交予銀行的所述輸入有可能因被入侵、損壞、遺失、延誤或存有電腦病毒而不能保證安全送達或沒有錯誤。客戶確認及接受若任何經由線上傳輸傳送遞交予銀行的所述輸入有任何錯誤、遺漏、遺失、延誤或未能傳達或接收，銀行毋須對此承擔責任或法律責任。

6.　客戶接受若任何經由非銀行提供的線上傳輸或其他互聯網渠道遞交予銀行的所述輸入有任何錯誤、遺漏、遺失、延誤或未能傳達或接收，銀行概不承擔責任或接受任何法律責任。

7.　客戶向銀行保證並聲明，任何所述輸入均無電腦病毒，並接納如因所述輸入帶有電腦病毒，以致延遲或不能處理所述輸入，銀行概不承擔責任或法律責任。

8.　銀行將在指定過數日執行任何所述輸入，但對因所述輸入不清晰或不完整或客戶未能在銀行不時指定的截止時間之前遞交所述輸入，以致延遲或不能執行所述輸入，銀行對客戶因此而蒙受的損失、損壞或開支或相應而生的損失、損壞或開支概不負責。若過數日適逢非營業日，則改以非營業日後的第一個營業日為過數日。「營業日」指銀行在香港開放營業的日子（星期六、日及公眾假期除外）。

9. 銀行將在所述輸入指定的過數日當天的營業時間開始之前執行任何所述輸入。如當時支賬戶口的結餘未足以支付有關的賬項，或因支付有關賬項會導致透支額超逾銀行所批准的限額，則銀行有權拒絕執行所述輸入。銀行對於此種情況的延遲或拒絕執行所述輸入概不負責，而對於銀行在這情況下執行所述輸入而導致的透支或如有任何款項應支付與銀行，客戶均承擔責任。

10. 銀行有權不接受對所述輸入的取消或更改指示。

11. 客戶聲明及保證已就任何自動轉賬收款而作出一切必需的安排，而銀行可接受、折衷解決或拒絕由收賬所引致的支賬戶口持有人向銀行提出的任何索償，並從客戶在銀行的戶口內扣取銀行酌情決定接受或折衷解決的索償款額。

12. 客戶聲明及保證客戶已向其支賬戶口持有人／收款人取得一切必需的同意，以向銀行轉移或發放個人資料，以便銀行提供自動轉賬服務。

13. 客戶將賠償銀行因接受及執行所述輸入或因客戶違反本條款及條件內任何條款、聲明或保證或下文第 14 段所述服務的適用條款及條件而直接或間接在任何情況下導致的一切法律行動、訴訟、責任、索償、損失、損害、費用及開支。

14. 本條款及條件不損害且附加於客戶就使用自動轉賬或 MRI 軟件或銀行的 HSBCnet 服務、HSBC Connect 服務或商務「網上理財」服務而訂立或將訂立的任何其他文件中所載的條款及條件。客戶明瞭如需透過 HSBCnet、HSBC Connect 或商務「網上理財」傳輸所述輸入，客戶必須按照適用於 HSBCnet、HSBC Connect 或商務「網上理財」服務的條款及條件而申請有關的服務，但本條款及條件內所有條文同樣適用。

15. 客戶現授權銀行按照銀行不時公布的收費比率，就自動轉賬服務從客戶的戶口內扣取費用。

16. 銀行可隨時在七天前，寄交書面通知至客戶最後登記的地址，以終止任何自動轉賬服務。銀行可隨時暫停或撤回任何自動轉賬服務或其中部分。若自動轉賬服務停止使用三年，銀行可毋須通知客戶而刪除其在案的有關紀錄。

17. 銀行可隨時在給予客戶三十天通知後，修訂本條款及條件。有關修訂可以公告、廣告或銀行認為合適的其他方式發放，並對繼續使用自動轉賬服務的客戶具約束力。

18. 客戶同意，依據不時向銀行提交的戶口授權操作申請表格上指定的客戶戶口的人士，同時獲授權代表客戶向銀行指示執行自動轉賬服務。

19. 銀行須按照本條款及條件向客戶發出的通知，可以以下列形式發出：

    19.1 郵寄至客戶最後記錄在案的地址；或

    19.2 電郵至客戶提供的電郵地址；或

    19.3 銀行認為合適的其他方式。

20. 若以郵寄方式發出通知，而載有通知的信封上的地址填寫正確、郵資付足及已投寄，有關通知將視作為在信件投寄兩日後送達。若以電子郵件發出通知，則有關通知將視作為在傳送之時送達。

21. 本條款及條件受香港特別行政區法律規管，並按其詮釋。根據《合約（第三者權利）條例》，除客戶及銀行外，任何人士均無權強制執行或享有本條款及條件中的任何條款利益。

22. 本條款及條件的中英文本如有歧異，須以英文本為準。